

2 December 1955

MEMORANDUM FOR: Director of Communications and Deputy Director of Personnel (Deputy Director (Support) Members of Agency Committee on Manpower)

SUBJECT : Agency Manpower Study - Audit Staff

REFERENCES : a. Memo fr DD/S Members of the Agency Committee on Manpower dtd 17 Nov '55 to all DD/S components  
b. Memo fr AC/AS dtd 25 Nov '55 to above addressees  
c. Memo fr DD/S Members of the Agency Committee on Manpower undated, subject: Effect of a Manpower Reduction and Adequacy of Current Manpower Authorization in Light of Requirements.

1. The information requested in reference c. memorandum, paragraph 2, is shown below:

	<u>a/</u>	<u>b/</u>	STATINTL
Hdq	Field	Total	

T/O Authorized 21 October 1955  
On Duty Strength:  
31 July 1955  
31 October 1955

[Redacted]	[Redacted]	[Redacted]	[Redacted]
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- a/ Deputy Director (Support) T/O and ceiling  
b/ Deputy Director (Plans) T/O and ceiling but in process of being transferred to Deputy Director (Support)

2. Reference b. memorandum explained why specific recommendations could not be made to eliminate functions or make procedural changes to effect a 10 percent reduction in the present on duty strength of the Audit Staff. As indicated in that memorandum, the Audit Staff has never had the manpower necessary to adequately meet the responsibilities placed on it by R [Redacted] A further reduction of 10 percent would only aggravate the situation. This matter was discussed at length with Mr. [Redacted] on 1 December 1955 following receipt of reference c. memorandum. Based on this discussion it is suggested, for purposes of your study, that the assumed 10 percent reduction be applied arbitrarily across the board to the Audit Staff strength. This would mean a reduction of one field and three headquarters auditors of junior grade.

Distribution:

Orig & 3 - Addressees  
1 - HAD  
1 - Chrono

STATINTL

Acting Chief, Audit Staff